

RESOLUTIONS ADOPTED AT THE IQAC (PRAGJYOTISH COLLEGE)

CORE COMMITTEE MEETING, HELD ON 27.01.2018

Resolution 2018/028:

(a): Resolved that the reconstitution process of all the in-house committees that are yet to be reconstituted be completed within April 2018, by the same committee constituted vide Resolution No. 2017/001(c)

(b): Resolved that the convener of the concerned committees be appointed in the first phase and the constituent members be appointed in the second phase in consultation with the appointed conveners

Resolution 2018/029:

(a): Resolved that the Departmental Assessment Formats (DAF) be collected within the month of April 2018, from all the academic departments

(b): Resolved that the Coordinator, IQAC be entrusted to decide upon the member composition of the DAF collection team (s)

Resolution 2018/030:

(a): Resolved to hold the Annual Prize Day tentatively within June, 2018

(b): Resolved to entrust the Heads of the concerned departments to inform the awardees/guardians

(c): Resolved to award a Memento along with a Certificate of Appreciation to each of the awardee; certificate to be designed as per Resolution No. 2017/005 (c)

Resolution 2018/031:

Resolved to execute Resolution No. 2017/016 (pertaining to a uniform format of Employee's Identity Card) through proper procedure before the commencement of the academic session 2018-19

Resolution 2018/032:

(a) Resolved to entrust the student admission-related data (2010 – 2017) entry in the Student Database Management System (SDMS) with the faculty members of the Computer Science/ BCA Departments

(b) Resolved to entrust Dr. Amarjyoti Dutta and Dr. Runima Baishya, office bearers of RUSA, to act as facilitators in the process

Resolution 2018/033:

Resolved to allocate specific duties to each and every IQAC member as per the list prepared by the IQAC, Coordinator, for streamlining and smooth functioning of the IQAC tasks

Resolution 2018/034:

(a) Resolved to keep intact the former AQAR preparation committees intact, as far as practicable

(b) Resolved to assign the task of compiling the AQARs for the periods 2015-16, 2016-17 and 2017-18 by these committees

Resolution 2018/035:

(a) Resolved to disburse the remuneration of the former IQAC Coordinators within 31.03.2018 from the IQAC 12th Plan Budget received by the college (Head: Honorarium to Coordinator, IQAC)

(b) Resolved to increase the internet server space of the college within 31.03.2018, from the IQAC 12th Plan Budget (Head: ICT Communication Expenses)

(c) Resolved to procure an official mobile device within 31.03.2018, from the IQAC 12th Plan Budget for being used by the Coordinator, IQAC in all official communication (Head: ICT Communication Expenses)

(d) Resolved to pay a suitable amount to Shri Naba Kr. Sarma, LDA, within 31.03.2018, towards secretarial service from the IQAC 12th Plan Budget, to be decided by the Coordinator, IQAC (Head: Hiring Services for Secretarial and Technical Services)

(e) Resolved to pay all those who are involved in the task as outlined in Resolution No. 2018/32 (a), within 31.03.2018, from the IQAC 12th Plan Budget as and when appropriate, to be decided by the Coordinator, IQAC (Head: Hiring Services for Secretarial and Technical Services)

(f) Resolved that any shortfall from IQAC 12th Plan Budget shall be met up from the internal funds of the college

Resolution 2018/036:

(a) Resolved to replace Shri Bimal Chandra Das, Industrialist Nominee, with another suitable member

(b) Resolved to approach the proprietors of Repose Foods Private Limited/ Baishya Silk House for their kind consent

(c) Resolved to temporarily allocate the duty assigned to Dr. Ira Das, IQAC Teacher Member to Dr. Runima Baishya and Dr. Saitanya Kr. Bharadwaj, until the aforementioned member joins duty after completion of the sanctioned leave period

Resolution 2018/037:

(a) Resolved to set up a Primary Health Centre (PHC) in the college campus, through the Health Care Promotion & Maintenance Committee

(b) Resolved to shed the PHC in the old Students' Union Building with proper signage and infrastructure

(c) Resolved to approach Goenka Nursing Home, Bharalumukh and Kumar Nursing Home, Kumarpara for any prospective tie-ups with the college

Resolution 2018/038:

Resolved to put up proper signage in front of the Office of the Pragjyotish College Alumni Association

Resolution 2018/039:

Resolved to visit the entire college campus by the entire IQAC team for assessing the immediate and long-term needs, keeping in view of the proposed NAAC visit at an appropriate date

Resolution 2018/040:

Resolved to redistribute the teacher common rooms of the major departments of Faculty of Commerce into different floors of the Commerce Building for ensuring campus discipline